

## **Broadoak Academy Admission Arrangements – 2019-20**

### **Academy Year for Year 7 Intake & In-Year Policy**

Key – LC – Local Council

NSC – North Somerset Council

1)	<p>The following information should be read in conjunction with the 2019-20 Coordinated Admission Scheme published by the Local Council in which area the child subject to the application lives (the home Council). For those living within North Somerset, the Academy's admission arrangements for Year 7 new intake are in conjunction with the North Somerset Co-ordinated Admission Scheme for new intake secondary admissions for 2019-20.</p> <p>To see a copy of the scheme contact North Somerset Council (see No.9 below for contact details).</p>
2)	<p>Broadoak Academy in accordance with the Academy status, is responsible for admissions to the Academy.</p>

### **Admission Number**

3)	<p>The Admission Number for Year 7 is 180. This is also the number of places available in Years 8-11.</p>
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### **Over-subscription criteria for New Intake**

4)	<p>If the Academy is <b>not</b> over-subscribed for Year 7 Intake, all new intake applicants will be offered a place. If the Academy receives more Year 7 Intake applications than the admission number the following criteria will be used to determine who will be allocated the places.</p> <p>All applications will be ranked in accordance with the criteria below given in order of priority:</p> <ol style="list-style-type: none"><li>1) Children in Care and children previously in Care.</li><li>2) Children with a sibling living within the Academy's Area of Prime Responsibility.</li><li>3) Children living within the Academy's Area of Prime Responsibility, living closest to the Academy.</li><li>4) Children with a sibling living outside the Academy's Area of Prime Responsibility.</li><li>5) Children living outside the Academy's Area of Prime Responsibility, living closest to the Academy.</li></ol>
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### **In applying these criteria**

5)	<p>When applying all criterion, priority will be given to those living closest to the school measured in a direct line between the address point of the child's home and the main entrance marker for the school, indicated on North Somerset Council's computerised system(s).</p> <p>Tie breaker – where it is not possible to distinguish between applicants within a particular oversubscription criteria, places will be awarded by random allocation.</p> <p>Where the Academy is named in a child's Statement of Special Educational Needs or Education, Health and Care Plan, the Admission Authority is legally required to admit the child to the Academy. Where Broadoak Academy is named in the Statement or Plan, such</p>
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	children will therefore be allocated places before the over-subscription criteria are applied. Applications of this type will take priority over all other requests for places.
6)	<p>Broadoak Academy's First Geographical Area is shown in the map at the end of this policy. A First Geographical Area is an area of priority for a school. Living in this area does not guarantee a child a place at the school but they may receive priority over children who live outside the First Geographical Area.</p> <p>North Somerset residents who are in any doubt about which school serves an address please contact the School Admissions and Transport Team of North Somerset Council. Contact details are given in no. 8 below.</p>
7)	The Academy will hold a list of those Year 7 applicants still seeking a place at the Academy, until 31 <sup>st</sup> December 2019. All applications will be ranked in line with the Academy's oversubscription criteria and allocations will be made in accordance with it. Each added child to the list will require the list to be ranked again in line with the above published oversubscription criteria. Priority will not be given on the basis simply of the date an application was added to the list. Children who are the subject of a direction by a Council to admit, Children in Care, Children previously in Care or who are allocated a school in accordance with a Fair Access Protocol for Academy places, will take precedence over those on the waiting list.
8)	<p>New Intake applications can be made online or on paper and should be submitted to your home council. If you live in North Somerset you should apply to:</p> <p>Email: <a href="mailto:admissions@n-somerset.gov.uk">admissions@n-somerset.gov.uk</a>  Website: <a href="http://www.n-somerset.gov.uk/admissions">www.n-somerset.gov.uk/admissions</a>  Tel No: 01275 884078</p> <p>North Somerset Council, School Admissions Team, Town Hall  Walliscote Grove Road, Weston super Mare, BS23 1UJ</p> <p>Applications must be submitted by the closing time and date of 23:59 hours on 31 October 2018 in order to be considered in the first round of Academy place allocations.</p>
9)	<p>Applications submitted after the closing time and date will be treated as a late application and so will not be considered in the first round of allocations except where both of the following are the case:</p> <ul style="list-style-type: none"> <li>• Such late applications are received before North Somerset Council has sent details of applications to other councils;</li> <li>• The applicant's home council has accepted them as if they had been submitted by the closing time and date.</li> </ul> <p>All other late applications will not be considered until after the first round of allocations; this may mean that all the allocations have been allocated.</p> <p>All applications will be considered equally regardless of the ranking of a parent's preference for the school. On time applicants will be informed of the outcome of their application on 1 March 2020.</p>

### **In-Year applications Years 7 – 11**

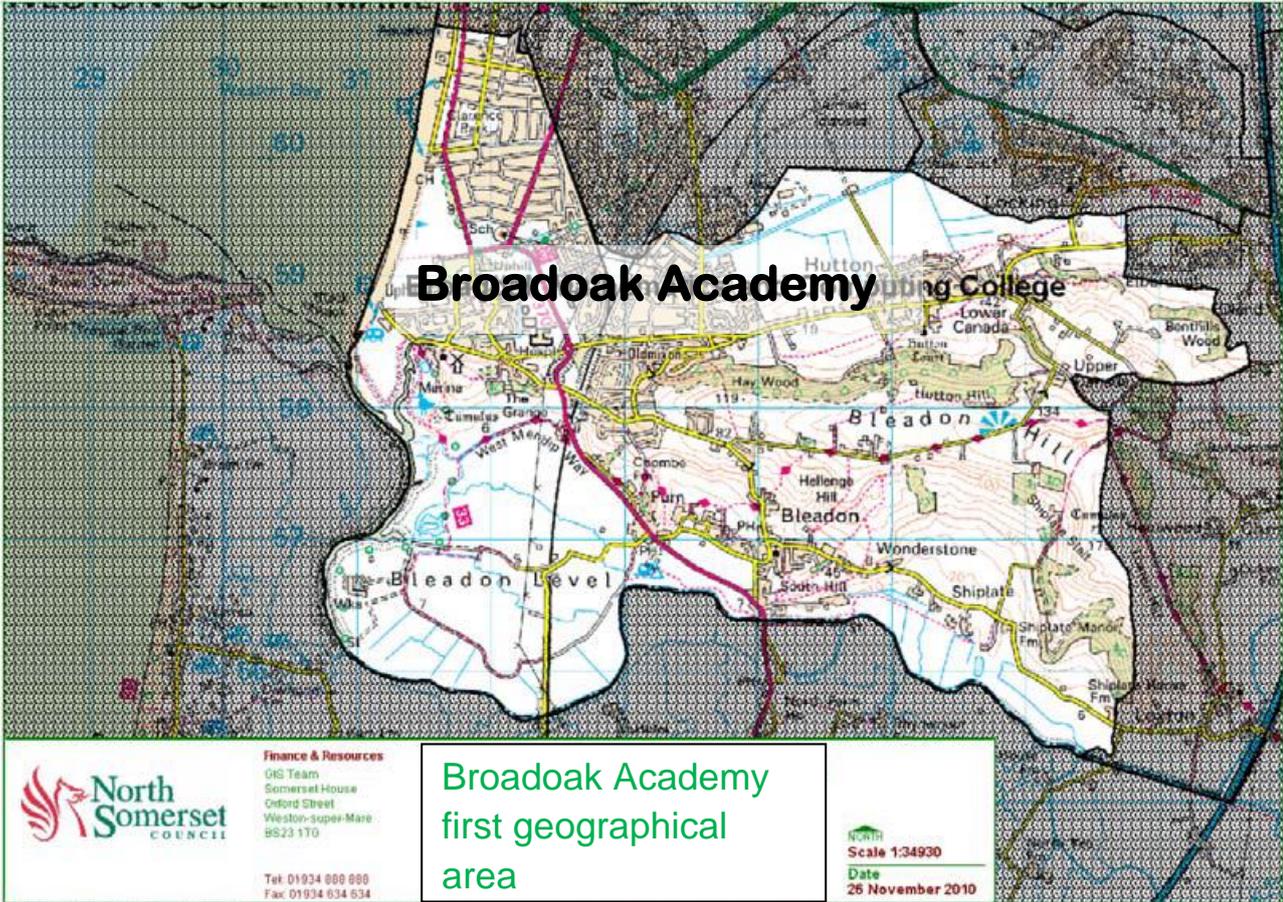
10)	Please note that applications received during the school holidays may not be considered by governors until the next term begins.
11)	The Academy will, where appropriate, consider allocations for children identified as being from vulnerable groups in accordance with North Somerset Council's Fair Access Protocol (full details available from North Somerset Council).

12)	If there are more applicants than vacancies for any year group, In-Year applications will be considered in accordance with the above over subscription criteria. An In-year application form is available upon request from the Academy and/or North Somerset Council.

**Additional Information / Definitions**

	<p><b>Children in Care:</b>  ‘Children in Care’ are children who are (a) in the care of a local council or (b) being provided with accommodation by a local council in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).</p> <p>For Children previously in Care:</p> <ul style="list-style-type: none"> <li>• this includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders).</li> <li>• child arrangements orders are defined in s.8 of the Children Act 1989, as amended by s.12 of the Children and Families Act 2014. Child arrangements orders replaced residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order.</li> <li>• in accordance with Section 14A of the Children Act 1989, a Special Guardianship Order is defined as an order appointing one or more individuals to be a child’s special guardian (or special guardians).</li> </ul>
	<p><b>Brothers and Sisters:</b>  To be considered as a brother or sister, a child must be living at the same address for the majority of the time (for at least 50% of the time) as a full, half, step or adoptive brother or sister. Full and adoptive brothers/sisters are defined as children who have the same either biological or adoptive parents. Half brothers/sisters are defined as children who share only one either biological or adoptive parent. Step brothers/sisters are defined as children who are not necessarily related biologically (including Foster children) but are living in the same household for the majority of the time at the address considered to be the address of the child for whom the application is made.</p> <p>Except for a brother or sister within the same year group, a brother or sister must be attending (or is expected by the Academy and/or North Somerset Council to be attending) the Academy at the time of admission.</p>
	<p><b>Home address:</b>  A child’s home address is considered to be the place where the child permanently and ordinarily resides for the majority of the time. This would normally be the same address as the person who has parental responsibility for the child as their main carer. Those moving should normally provide independent confirmation of the new address.</p>
	<p><b>Parent:</b>  This includes all of those people, including carers, who have parental responsibility for a child as set out in the Children Act 1989.</p>

	<p><b>Children with a Statement of Special Educational Needs or Education, Health and Care Plan:</b></p> <p>There is a different procedure for Children with a Statement of Special Educational Needs or Education, Health and Care Plan. Their parents should apply for a place via the service dealing with Special Education Needs in their home council.</p>
	<p><b>Right of Appeal:</b></p> <p>Parents whose school place application is refused have the legal right to appeal against this decision. Details concerning how to appeal will be explained in the decision letter.</p>
	<p>Whilst Broadoak Academy will process applications in accordance with this policy it will exercise discretion and may deviate from it in circumstances where it feels it is appropriate to do so. This will normally be in exceptional circumstances.</p>
	<p><b>Admissions of children outside their normal chronological age group (delayed or accelerated entry)</b></p> <p>Applications for delayed or accelerated entry in cases where parents would like their child to be admitted to a year group that is not the chronological age year group, will be considered. The admissions authority for the school will make the final decision.</p> <p>Decisions will be made on the basis of the circumstances of each case and in the best interests of the child. This will include taking account:</p> <ul style="list-style-type: none"> <li>the parent's views;</li> <li>information about the child's academic, social and emotional development;</li> <li>where relevant, their medical history and the views of a medical professional;</li> <li>whether they have previously been educated out of their normal age group;</li> <li>whether they may naturally have fallen into a lower age group if it were not for being born prematurely.</li> </ul> <p>The admissions authority must also take into account the views of the head teacher.</p> <p>Parent will need to write to the school to request that their child starts a year later or earlier than their chronological age. Parents will need to give reasons for the request and details of the child's particular needs. Any reports or evidence to support your request should also be enclosed.</p> <p>For secondary and year 10 intake applications, it is advised that an on time application is submitted for the correct chronological year group. If the delay/accelerated request is agreed, the on time application can be withdrawn and a new application should be made the following year. If the request is not agreed, and the child stays in their chronological age group, the on time application can still be processed. If a request is not agreed and the child does not have an on time application then a late application would need to be submitted.</p> <p>Where the admission authority agrees to a parent's request for their child to be admitted out of their normal age group the parent must apply according to the timescales of the agreed admission cohort. The application will be processed as part of the main admissions round (including applying the oversubscription criteria where applicable), unless the parental request is made too late for this to be possible. Parents have a statutory right to appeal against the refusal of a place at a school for which they have applied and been refused. This right does not apply if they are offered a place at the school but it is not in their preferred age group.</p>
	<p><b>Contact details:</b></p> <p>Broadoak Academy  Windwhistle Road,  Weston-super-Mare,  BS23 4NP  Email: <a href="mailto:enquiries@broadoakacademy.clf.uk">enquiries@broadoakacademy.clf.uk</a></p>



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